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PLANNING
DEPARTMENT

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EXHIBIT 9


2019 SEP 13 PM 1:17

RECEIVED TOWN CLERK

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MEMORANDUM

TO: Vito Colonna, Connorstone Engineering, Inc

FROM: Joseph Laydon, Town Planner 

DATE: September 13, 2019

CC: Scott Goddard, Circle Assets, LLC
Kandy Lavallee, Town Clerk

SUBJECT: Staff Review of Supplemental Material for Major Residential Development Application off North Street in Grafton

On September 9, 2019, the Planning Department received the material that supplements the Application for Special Permit and Preliminary Plan Approval for the Major Residential Development off North Street. The supplemental information was submitted in response to my memorandum dated August 16, 2019 documenting the deficiencies on the Application that was submitted with the Town Clerk on August 14, 2019. Staff reviewed the following information:

1. Letter dated August 29, 2019, stamped received by the Planning Board on Sept 9, 2019, responding to the Town Planner's August 16, 2019 memorandum.
2. Document entitled "Requested Waiver Considerations to the Planning Board" dated August 29, 2019.
3. A plan sheet entitled Land Use Site Plan dated August 21, 2019.
4. Plan Set comprising of 9 sheets dated June 19, 2019, revised on August 30, 2019.

With the submission of the supplemental information, Staff deems the application complete. Please note that there are elements of the land use plan that will need to be elaborated upon during the hearing process such as ownership and management/ maintenance of the trails.

The initial public hearing on the application will be scheduled for October 28, 2019.

Please contact me if you have any questions.